

INTERNATIONAL ENROLMENT FORM

SECTION A: APPLICANT DETAILS

A.1. TITLE: Mr Mrs Miss Ms

Family Name or Surname:

Given Name:

Date of Birth: (DD/MM/YYYY):

Country of Birth:

Gender: Male: Female:

Passport Number:

Passport Expiry Date:

Mother Language:

Highest Education Level: (e.g. Year 12)

The Highest Qualification Level held (e.g. High School/Diploma/ Bachelor etc.) Please specify:

ATTACH DOCUMENTATION

SECTION B: ADDRESS DETAILS

B.1. STUDENT OVERSEAS CONTACT DETAILS:

E-mail

Number and Street:

Suburb / Town / City:

Country:

Contact Number:

If you are currently living within Australia, please provide your local address, if not, please inform LTF within 7 days after you have a local address and all contact details

B.2. STUDENT AUSTRALIA CONTACT DETAILS:

E-mail:

Number and Street:

Suburb / Town / City:

Country:

Contact Number:

SECTION C: PREVIOUS STUDIES

C.1. Have you previously been enrolled at our school? Yes: No:

SECTION D: ENGLISH PROFICIENCY

Please tick if one of the options applies.

I have taken a recognised English Language Test in English test on the past two years. (eg: IELTS/PTE/TOEFL).

If so, Name of Test: _____ Score: _____ Date of Test:(dd/mm/yyyy): _____

I will take an IELTS / TOEFL / PTE. (DD/MM/YYYY) English was the medium of instruction in my senior school studies and I gained a satisfactory pass in English.

Date: _____ Country: _____

SECTION E: COURSE DETAILS

E.1. Please TICK the course details you intend to study along with the training location.

Diploma of Aviation (Commercial Pilot Licence - Aeroplane)

Diploma of Aviation (Instrument Rating)

E.2. Training Location Moorabbin Airport

SECTION F: INTENDED INTAKE

January

April

July

October

Students should allow 6-12 weeks for your Visa Application to be processed.

I understand the information provided on this application form may be available to Commonwealth and State Agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code.

SECTION G: SECURITY

IMPORTANT: To operate as a student and pilot in Australia, you will need to apply and hold an ASIC (Australian Security Information Card) upon arrival. If you have been found guilty of a criminal offence overseas or in Australia, operational restrictions may apply when applying for an ASIC disallowing a student to continue their enrolment.

Please see the student handbook for further details.

SECTION H: PAYMENT DETAILS

FEES / PAYMENT DETAILS (Fee Calculation)		DECLARATION
Tuition Fee	<input type="checkbox"/> Diploma of Aviation (Commercial Pilot Licence – Aeroplane) \$ 74,995.00 AUD <input type="checkbox"/> Diploma of Aviation (Instrument Rating) AUD\$ 31,875.00 AUD <i>Fee adjustment will be made if approved for Recognition of Prior Learning.</i> <i>Refer to Fee Schedule for stage breakdown fees to be reflected on eCOE (if applicable)</i>	<input type="checkbox"/> I have read and accept the conditions of enrolment including cancellation and refund policy of the school. Signature: Date: _____ (DD/MM/YYYY)
Course Enrolment Fee (Non-Refundable).	\$1,500.00 AUD	
Additional Costs (eg. Uniform, Charts)	N/A	
OSHC (e.g Health Cover)	N/A	
Others (If Any)	N/A (If any Please Mention)	
TOTAL	AUD \$	

APPLICATION FEE FOR COURSES

LTF charges overseas applicants a non-refundable AUD\$1,500.00 course application fee (non-refundable).

TUITION FEES

Tuition fees are charged in arrears and cover the charges for tuition administration. Prices may change without notice. Tuition fees do not cover charges for course registration fee for vocational courses, accommodation, living expenses, textbooks, uniforms, stationery, equipment, and external examinations.

Due date- Tuition fees for vocational courses must be paid within 7 days post invoicing. If not, a late fee of \$50.00 will be incurred and will lead to automatic flight training suspension and students may lose their place in the course. Persons responsible for payment of Fees will be contacted in the event that fees are unpaid, or student progress is affected by non-payment of fees.

FEE REFUND

Due to the fact that no monies are paid in advance a refund policy is not required. There would only be a refund on payments made for services not supplied and this would be payable within two weeks.

SECTION I: TERMS & CONDITIONS

ENGLISH LANGUAGE PROFICIENCY AND MINIMUM SCORES

To gain admission into course students must demonstrate English Proficiency by satisfactory completion of the CASA English Assessment. Students must show certified proof of their proficiency or proof of having passed an English Language of a minimum IELTS 5.5 or equivalent.

Do you intend to claim recognition of prior learning towards this course? Yes No

ACADEMIC QUALIFICATIONS & RECOGNITION OF PRIOR LEARNING

LTF offers courses at different levels. Different academic qualifications are required for each level. For more course information details see the relevant course outline. Enrolling students can apply for recognition of prior learning (RPL). Note that a shortening of overall course duration does not change the requirement for students to be enrolled in full time study. We can arrange a test to confirm your skills if paperwork is absent.

ARRIVAL AND ORIENTATION

Students are required to arrive prior to course commencement for orientation and induction.

ATTENDANCE/ACADEMIC PERFORMANCE

Regular attendance is a requirement for all students. All overseas students must attend a 80% of classes to qualify for a certificate and meet student visa regulations. If students do not make satisfactory academic progress they may not be allowed to continue or to re-enrol. This is aligned with LTF's Monitoring of Academic Progress and Attendance.

SECTION J: HOW TO APPLY

*****READ THIS INFORMATION CAREFULLY*****

Choose a course and check the student handbook for English and academic entry requirements.

After reading the Terms and Conditions and the Student Handbook supplied with this Enrolment Application form, complete the Enrolment Application on the previous page.

- Ensure you read the Student Handbook well in advance
- A completed and signed Enrolment Application form
- English Language Requirements: AELP/GELP or IELTS 5.5 minimum
- ARN (Aviation reference number)
- A copy of your passport photo page
- At least 18 years of age
- Commercial Pilot Licence (*if applicable*)
- Payment of AUD\$1,500.00 course enrolment fee (non-refundable)

Return your enrolment application and necessary documentation

To: Learn To Fly Australia Pty Ltd

E: enrol@learntofly.edu.au

LTF will forward further documentation to you for you to complete including Letter of Offer, an Enrolment Agreement and a payment in arrears form. Once these are completed and returned to us you will be issued with a Confirmation of Enrolment (CoE) which will be required when applying for student visa.

PAYMENT ACCOUNT DETAILS

The course application fee should be made payable by bank transfer to:

Account Name: Learn To Fly Australia

Bank Name: Westpac Bank

Branch Number: 032108

Account Number: 112684

Swift Code: WPACAU2S

*Important: If you do send an Electronic Funds Transfer (EFT), please inform us so that we can confirm the arrival of your deposit with our bank.

The course registration fee must otherwise be paid in the form of a bank cheque and made payable to Learn To Fly Pty Ltd. LTF is not responsible for any monies paid to an agent or third party.

DECLARATION

I have fully read and understood these Terms and Conditions and agree to abide by the same.

Signature of Student:

Date: